



iNTeg-Risk: Early Recognition, Monitoring and Integrated Management of Emerging, New Technology Related Risks

SP1 Planning of first months

Kick-off, Brussels CEN
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SP1 : WP1.1 – T1.1.1 – Common template

Title*: Common template for performing ERRAs and reporting about their results

Participant (Number)	EU-VRI (1)	INERIS (30)	LEIA (34)	SINTEF (39)	DTU (40)			
Person-Months per Participant	0.1	0.5	0.4	1	1			
Participant cost (€)	2150	8550	4884.4	21590	19080			
Total Effort (Man-Months): 3 Total COST (EUR): 56254.4								

Objectives: To develop a common template for the all ERRAs of iNTEg-Risk and make sure that they will work according to the same patent and deliver the relevant inputs for SP2.

START : Month 1 = NOW !

END : Month 4 = March

Conf call 1 : setting the objectives and workplan (Task participants only + SP1 leaders) **December**

- homework : drafting the template

Conf call 2 : first presentation and inputs from SP leaders and ERRA leaders **29th of January during the SP1 kick-off**

- homework : adjusting the template

Conf call 3 : final check and approval, preparation of the presentation meeting **March**

- Deliverable : a guideline describing the template

SP1 : WP1.1 – T1.1.2 – Common IT template for ERRAs

Title*: Common IT template ERRa Database for storing intermediate and final results

Participant (Number)	EU-VRI (1)	INERIS (30)	EKON (59)					
Person-Months per Participant	0.1	0.1	2					
Participant cost (€)	1350	1550	20800					
Total Effort (Man-Months): 2.2 Total COST (EUR): 23700								

Objectives:

Common IT template "ERRa Database" for storing intermediate and final results.
The objective is to contain and store all knowledge in a searchable database with the ability to interoperate with other emerging risk tools.

START : Month 1 = NOW !

END : Month 4 = March

Conf call 1 : setting the objectives and workplan (Task participants only + SP1 leaders)

December

- homework : specification of the database, based on draft template

Conf call 2 : first presentation and inputs from SP leaders and ERRa leaders **29th of January during the SP1 kick-off**

- homework : adjusting the database according to comments made at the kick-off

Conf call 3 : final check and approval, preparation of the presentation meeting **March**

- Deliverable : the IT system for delivering work

SP1 : WP1.1 – T1.1.3 – meeting presentation of template

Title*: Meeting with all ERRAs leaders for verification and approval of the collecting
ERRA-results template into the database

Participant (Number)	EU-VRI (1)	EDF (2)	GDF (3)	Novineon (8)	R-Tech (9)	D'Appolonia (13)	DNV (15)	VSH Hagerbach (19)
Person-Months per Participant	0.1	0.1	0.1	0.1	0.1	0.1	0.5	0.1
Participant cost (€)	2150	2180.3	2800	1680	2560	1480	10250	2300
Participant (Number)	Swiss Re (20)	KMM-VIN (29)	INERIS (30)	LEIA (34)	SINTEF (39)	DTU (40)	BZF (42)	HSE-HSL (47)
Person-Months per Participant	0.1	0.1	0.5	0.1	0.1	0.1	0.1	0.1
Participant cost (€)	2450	1760	8550	1821.1	2879	2308	1400	2550
Participant (Number)	RIVM (50)	DOLIMI (CONPRICI) (66)						
Person-Months per Participant	0.1	0.1						
Participant cost (€)	2076	1800						
Total Effort (Man-Months): 2.6 Total COST (EUR): 52994.4								

Objectives: This meeting aims at establishing a consensus among ERRA leaders on how the ERRAs will produce their results. It will result in the production of a validated version of the template, which will be used for all ERRAs. It will also result in an information of the ERRA leaders in order to make them familiar with the content of the template.

Month 5 = April

Where = in PARIS

Preparation of
the Meeting
includes
preliminary
feed-back on
the template

And preliminary
planning of the
ERRA

SP1 : WP1.1 – T1.1.3 – Search solutions for ERRA database

Title*: Search and reporting options for different types of users of the ERRA Database

Participant (Number)	EU-VRI (1)							
Person-Months per Participant	1							
Participant cost (€)	14300							
Total Effort (Man-Months): 1 Total COST (EUR): 14300								

Objectives: Development of search and reporting options for different types of users of the ERRA Database in order to increase its useability and acceptance among different needs of four risk dimensions to be considered.

Start : Month 7 = June

End : Month 8 = July

SP1 : WP1.2 – 1.3 – 1.4 – 1.5 – ERRAS !

Start : Month 4 = March 2009

End : Month 24 = November 2010

Preparation of actual ERRAs' starting

Each ERRA must complete/update the matrix on the website before
January 15th (preparation of the SP1 KO)

Before April : a ***detailed planning for each ERRA***, taking into account
the template !

Precise ***list of individual participants – and their contribution*** ! Input in
the iNTeg-Risk IT tool.

Plan a first result for the Integ-Risk conference in June 2009

SP1 : WP1.6 – Integration on the level of ERRAs

START : Month 1 = NOW !

END : Month 27 = March 2010

- **T1.6.1:** Delphi Workshops for Topics A, B, C and D (month 3)
- **T1.6.2:** Review of the reports from ERRAs Topics A, B, C and D
- **T1.6.3:** Common set (IT and paper) of reference solutions, documents, methods and tools for Topic A
- **T1.6.4:** Common set (IT and paper) of reference solutions, documents, methods and tools for Topic B
- **T1.6.5:** Common set (IT and paper) of reference solutions, document, methods and tools for Topic C
- **T1.6.6:** Common set (IT and paper) of reference solutions, documents, methods and tools for Topic D
- **T1.6.7:** Delphi Workshops for Topics A, B, C and D (month 15)
- **T1.6.8:** Delphi web - Tool for the iNTeg-Risk project
- **T1.6.9:** Integration, scientific coordination and quality assurance in SP1

Clarification of the content needed ... will be presented at the kick-off

SP1 : WP1.7 – 1st iNTeg-Risk verification

START : Month 1 = NOW !

END : Month 27 = March

- **T1.7.1:** Permanent verification of use of the template in ERRA
- **T1.7.2:** Integration with SP2 - liaising SP1-SP2
- **T1.7.3:** Integration with SP2 - 1 day workshop #1 (month 3) - together with Delphi Workshop
- **T1.7.4:** Integration with SP2 - 1 day workshop #2 (month 12)
- **T1.7.5:** Integration with SP2 - 1 day workshop #3 (month 24)
- **T1.7.6:** Preliminary catalog of ERRA facilities candidate for ENISFER (SP3)

Precise planning and content presented during the kick-off